



## APPLICATIONS FOR THE ANN RYLANDS SMALL DONATIONS PROGRAMME

### INFORMATION FOR APPLICANTS

1. This form should be used to apply for grants up to £1,500. ***Please note that due to the high demand on the Trust's finite resources, submission of an application form does not guarantee the award of funding.***
2. General information and examples of grants provided may be found on the Trust's website. Please follow the links to the [Ann Rylands Small Donations Programme](#) and to [Areas of Interest](#).
3. The method of application is via the online application system – information on how to apply using this system can be found by following the links above, or visiting <http://www.julesthorntrust.org.uk/index.html>.
4. Potential applicants should note that it is **not** possible for the Trust to make donations in the following categories:
  - a. To beneficiaries who do not have registered charity status. Thus individuals are among those excluded. Regrettably the Trust cannot respond to requests for financial help from or on behalf of individuals in distress,
  - b. To overseas organisations, or to organisations based in the UK who use their funds for charitable purposes overseas,
  - c. To organisations raising money for medical or medically-related research,
  - d. To faith-based charities,
  - e. Where support has been provided by the Trust within the previous twelve months,
  - f. To large charities – normally those having a turnover of more than £10 million.
5. Please note that the Trust does not provide multiple-year funding under this programme.
6. There are no specific dates for submitting applications. Appeals may be made at any time and will be considered by the Trustees as soon as possible, depending on volumes.
7. Should an award be made, the normal method of payment is by electronic payment direct to bank. Applicants are requested to complete the bank details in Section 1 of the application form and provide a scanned copy of the most recent (not more than 3 months old) bank statement for the account to which payment is to be made. Failure to provide a copy of a bank statement may result in a delay in processing your application. Provision of incorrect bank details may result in the loss of an award. The Trust bears no responsibility for payments made using incorrect bank details provided by charities. Charities should contact the Trust if an award is not received or has been lost due to incorrect details.
8. Applicants should contact the Trust, should they have any other questions - [donations@julesthorntrust.org.uk](mailto:donations@julesthorntrust.org.uk).

Oct 2017

**GUIDELINES FOR PROFESSIONAL FUNDRAISERS AND CHARITIES USING PROFESSIONAL FUNDRAISERS**

The Sir Jules Thorn Charitable Trust does accept applications from charities using professional fundraisers, but please follow the guidelines;

1. For online applications:
  - a. Sections 1 & 2 of the application form must provide contact details for the **applicant charity**.
  - b. Contact details must be of an employee of the charity who is aware of the application and can be contacted.
  - c. The application must be submitted by the applicant charity, not the professional fundraiser.

Failure to follow these guidelines may result in your application being rejected and/or a delay in processing.

If you have any questions regarding our policy on professional fundraisers, please contact [donations@julesthorntrust.org.uk](mailto:donations@julesthorntrust.org.uk).